

## DISTRICT A LEADERSHIP MEETING

NOVEMBER 6-7, 2009

Baltimore, MD

Saturday, November 7, 2009

The Engineer's Club

11 West Mount Vernon Place

Baltimore, MD 21201

<http://www.esb.org/>

### Important Dates:

Hotel Reservation Deadline, October 16, 2009

Meeting Registration Deadline, November 1, 2009

### HOTEL INFORMATION

#### Peabody Court Baltimore

612 Cathedral St.

Baltimore, MD 21201

Phone:(410) 727-7101

Website: Click [here](#).

A block of 20 rooms has been reserved for Friday, November 6 at group rate of \$145.00 per night plus tax, which also includes overnight parking. Check in time is 3:00 PM and check out time is 11:00 AM. There are also rooms reserved for Saturday night at the same rate.

Attendees should reserve their own hotel rooms by calling the Peabody directly at the phone number listed above. When making a room reservation, ask for the American Society of Mechanical Engineers group.

Reservations must be made **by Fri. October 16<sup>th</sup>** in order to receive the group rate. After this date, any rooms not reserved will be dropped from the block.

Breakfast will be served on Saturday morning, at the Engineer's Club.

A social will be held Friday evening.

### REGISTRATION

#### Registration Fee - \$40 per Person (This does not cover all costs)

The conference registration fee is \$40 per person. This will cover the Friday evening social as well as breakfast, lunch, and breaks at Saturday's meeting.

To register for the meeting, there are two options:

- 1) Complete the [registration form](#) online. Mail a check for the registration fee to Scott Walthour, see address below.
- 2) Print out the [form](#) and mail both the completed form and the check for the registration fee to Scott Walthour at the address below.

Please remember to indicate which section you represent and what office or position you hold with the section.

Make check payable to Scott Walthour and mail to:

Scott Walthour  
1993 Alfalfa Court  
Marriottsville, MD 21104  
Tel: 571.212.9428

---

## **Meeting Location:**

The Saturday meeting will take place at the Engineer's Club of Baltimore, an historical mansion, which is located directly across the street from the Peabody Hotel. For those of you arriving on Saturday morning, click [here](#) for parking options near the Engineer's Club.

Please note, we regret to inform that there will be NO teleconferencing capabilities at this year's fall meeting.

## **Support for Attendees:**

ASME will reimburse those who are attending who do not have other funds to support their attendance. Reimbursement includes travel costs (standard rate per mile plus tolls & parking) and a per diem (up to \$150.00) to help with hotel, meal and registration costs. Volunteer Travel Expense Forms will be distributed at the meeting.

We strongly encourage each section to send at least one (1) representative, but better yet, having two or three representatives from each section will create a dynamic and balanced group. Consider carpooling with others from your section or sections on your way to the event. Hotel rooms can easily accommodate 2 people. Consider sharing a room to minimize expenses

**Note:** This is a critical time for the Sections of ASME. We look forward to your help in planning for a positive future. That future will enable us to network with our peers and interact with the next generation of mechanical engineering students at our local colleges and universities. We look forward to seeing you at the meeting. Drive safely.

**\*\*No credit card payments will be accepted. Please mail a check to the address noted above or may in person with check or cash at the meeting.**

**District A - Section Leadership Conference  
Engineer's Club, Baltimore, MD  
November 7, 2009**

**Preliminary Agenda (updated 10/27/09)**

8:00 - 8:45	Breakfast
8:45 - 9:00	Welcome, Announcements, Introductions - Carina/Scott
9:00 - 9:10	Opening Remarks – Stan Halperson
9:10 - 9:25	District A Update - Stan Halperson
9:25 - 10:40	Section Reports - All
10:40 - 10:50	Break
10:50 - 11:20	Open Discussion
11:20 - 12:00	<p><b>Tom Libertiny – Vice President, ASME Global Communities</b></p> <p>Does the District Leader/Global Communities structure as it's presently organized work? What needs to change?</p> <p>Presentation following by Question/Answers Period</p>
12:00 - 12:45	Lunch (Engineer's Club)
12:45 - 1:45	Section Revitalization Panel Discussion (featuring Howard Berkof, Tom Libertiny, Ray Jackson)
1:45 – 2:10	Karen Ohland - ASME Budgeting Process at the District and Section Levels
2:30 - 3:00	Update on Sub-Districts – Michael Roy
3:00 - 3:15	Break
3:15 - 4:30	Business Meeting & Open Discussion - Stan Halperson and others
4:30	Adjourn

\*\*\*Tele-conference facilities are not available for this meeting.